

**Brent Council**  
**Record of Officer Key Decision**



|  |   |
|--|---|
| <b>DECISION MAKER</b>  |   |
| <b>Decision Maker:</b> Corporate Director Finance and Resources  |   |
| <b>Authority for Delegated Decision:</b> (Cabinet Decision or Officer Scheme of Delegation - set out at, <a href="#">Part 3 of the Constitution</a> )  |   |
| Officer Scheme of Delegation   |   |
| <b>DECISION</b>  |   |
| <b>Decision Title:</b> Authority to Award Contract for Microsoft Dynamics Licences for the London Borough of Southwark   | <b>Date of Decision:</b> 13/03/24   |
| <b>Please confirm that this is a Key Decision?</b><br>Yes  | <b>If Yes, have the call-in provisions been dis-applied?</b><br>No - the 5 day call-in period must be observed before the decision can be implemented |
| <b>Describe the decision taken:</b> Authority to Award Contract for Microsoft Dynamics Licences for the London Borough of Southwark  |   |
| <b>Members consulted:</b> Finance, Resources and Reform  |   |
| <b>Please detail any conflicts of interest declared by any members consulted.</b><br>N/A   | <b>If relevant, was a dispensation granted by the Chief Executive?</b><br>N/A   |
| <b>REPORT</b>  |   |
| <b>Please confirm that:</b>  |   |
| a) you have submitted the mandatory report for publication;  | Yes <input checked="" type="checkbox"/>   |
| b) the report sets out the reasons for the decision;   | Yes <input checked="" type="checkbox"/>   |
| c) the report details any alternative options considered and rejected.   | Yes <input checked="" type="checkbox"/>   |
| <b>Is all or part of the report exempt from publication?</b>   |   |
| The report is:    Open <input checked="" type="checkbox"/> Part Exempt <input type="checkbox"/> Fully Exempt <input type="checkbox"/>  |   |
| <b>If Part Exempt, what sections of the report are not for publication?</b> <a href="#">Click here to enter text.</a>  |   |
| <b>Reasons for Exemption:</b>  |   |
| The report contains:   |   |
| <input type="checkbox"/> Confidential Information  |   |
| <input type="checkbox"/> The following category of Information exempt from publication under the Schedule 12A of the Local Government Act 1972, namely paragraph: 3 - relating to the financial or business affairs of any particular person (including the authority) |   |
| <b>List any relevant background papers:</b> None   |   |
| <b>Officer</b>   |   |
| <b>Printed Name:</b> Minesh Patel  |   |

**Brent Council**  
**Record of Officer Key Decision**



Signature: *M. Patel*